



Republic of the Philippines  
**EASTERN VISAYAS STATE UNIVERSITY**  
Tacloban City

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**INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF VARIOUS  
SUPPLIES AND EQUIPMENT**

1. The **EASTERN VISAYAS STATE UNIVERSITY**, through the **SPECIAL TRUST FUND (STF)**, intends to apply the sum of **P3,112,970.00** being the Approved Budget for the Contract (ABC) to payments under the contract for **IB-10-0768-17A CAAD**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **EASTERN VISAYAS STATE UNIVERSITY** now invites bids for the **SUPPLY AND DELIVERY OF VARIOUS SUPPLIES AND EQUIPMENT**. Delivery of Goods is required at **EVSU, Tacloban City within 30 calendar days from the receipt of Notice to Proceed**. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary **“pass/fail” criterion** as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
5. Interested bidders may obtain further information from **EASTERN VISAYAS STATE UNIVERSITY** and inspect the Bidding Documents at the address given below during office hours.
6. A complete set of Bidding Documents may be purchased by interested Bidders on **November 17, 2017 – November 27, 2017**, from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Five Thousand Pesos (P5, 000.00)**.
7. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.
8. The **Eastern Visayas State University** will hold a Pre-Bid Conference on **November 28, 2017, 1:30 P.M.** at **Eastern Visayas State University Office of the Vice President for Administration and External Affairs Conference Room, Tacloban City**, which shall be open only to all interested parties who have purchased the Bidding Documents.
9. Bids must be delivered to the address below on or before **December 12, 2017, 9:00 A.M.** (EVSU Guard House clock time). All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.
10. Bid opening shall be on **December 12, 2017, 10:00 A.M.** at **Eastern Visayas State University Office of the Vice President for Administration and External Affairs Conference Room, Tacloban City**. Bids will be opened in the presence of the Bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.
11. A **Special Power of Attorney or Authorization Letter duly notarized** must be submitted during the submission of bids / opening of bids if the said bidder is represented by their agent or representative, otherwise they will be disqualified.
12. The **EASTERN VISAYAS STATE UNIVERSITY** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:

**Ms. SHERYL A. RUBIO**  
BAC Secretariat  
Telefax No. (053)321-1084  
Email: [evsubacsecretariat@yahoo.com](mailto:evsubacsecretariat@yahoo.com)

**(Sgd.) DR. LILIAN D. ESTORNINOS**  
BAC Chairperson  
Telephone No. (053)325-4836

### Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	QTY.	UNIT	Delivered, Weeks/Months
	<b>SUPPLY AND DELIVERY OF VARIOUS SUPPLIES AND EQUIPMENT</b>			
1	<b>DESKTOP COMPUTER SET</b> Complete set with the following specifications: MB: sabertooth CPU: intel i7 4 <sup>th</sup> gen. 3.4ghz Memory: corsair w/ heatsink 4 (8GB) = 36GB VC: GTX770 4GB Hd for file: 2tb 7200 rpm/512gb Casing: Cooler master/corsair mid tower Ssd for OS and prgrm: 256gb/512gb Od: lg dvd br rw USB optical mouse USB keyboard Z23i 24-inch Monitor Compatible AVR Compatible UPS	20	set	
2	Printer, Ink Benefit	4	sets	
3	Continuous ink solution (CISS) for brother MFC-J3720W Printer	4	sets	
4	Continuous ink solution (CISS) for brother DCP-165C Printer	4	sets	
5	Continuous ink solution (CISS) for EPSON L365 Printer	4	sets	
6	Xerox machine	1	unit	
7	Supply and installation of imaging unit for develop INEO 161	2	set	
8	1 Terabyte External Hard Drive	4	pc	
9	Wireless Access Point	3	unit	
10	24-port switch hub with accessories	3	unit	
11	RJ-45	2	box	
12	i7 Laptop Computer	4	uni	
13	Computer Table (Black)	20	sets	
14	Computer Chair (Black)	20	sets	
15	Supply and installation of wall-mounted 55" SMART LED TV SET	1	unit	
16	LCD Projector	7	unit	
17	Complete ink cartridges for HP design jet T520 e Printer/PLOTTER	4	set	
18	Supply and installation of roll tracing paper (90gsm) for HP design jet T520 e printer	4	roll	
19	LASER POINTERS	12	piece	
20	Extension wires @ 5 meters each	20	pc	
21	Steel Cabinet	6	pc	
22	Ring Binding Machine	1	pc	
23	Ring bound spine plastic black	30	pc	
24	Toner for DocuCentre S2011 (existing Xerox machine)	4	pc	
25	Toner for develop Ineo 161 Xerox machine (existing Xerox machine)	4	pc	

## TECHNICAL SPECIFICATIONS

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a) (ii) and/or GCC Clause 2.1 (a)(ii).

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