

ANNEX A

(Board Resolution No. _____, s. 2017)

SCHEDULE OF RATIONALIZED/INCREASED RATES (2017) AND INDEXED RATES (2018) OF INCENTIVES AND ASSISTANCE OF EMPLOYEES AND STUDENTS OF THE EASTERN VISAYAS STATE UNIVERSITY

TYPES OF INCENTIVES	GRANTEES OR RECIPIENTS	Frequency of Entitlement	Current Rate (2016 Base Year)	New/Increased Rate (for F.Y. 2017)	Rate effective 2018 Indexed to Inflation Rate (2.7% for 2012-2016)	REQUIREMENTS FOR THE RELEASE OF THE INCENTIVES OR ASSISTANCE
1. Full Scholarship	Regular Faculty Members and with Designations, and Non-teaching Personnel					
1.1. Monthly Allowance		Monthly	4,000.00	15,000.00	15,405.00	1. Scholarship Contract signed by the University President as Grantor and the Scholar as Grantee and approved by the EVSU-BOR. 2. Official Receipts (for books only). 3. Defended and Approved Hard-bound Copy (for thesis or dissertation only). 4. Enrollment and academic performance ratings/grades.
1.2. Book Allowance		Semestral	3,000.00	15,000.00	15,405.00	
1.3. Thesis Allowance		Per Degree	15,000.00	35,000.00	35,945.00	
1.4. Dissertation Allowance		Per Degree	20,000.00	60,000.00	61,620.00	
2. Partial Scholarship	Regular and Temporary Faculty Members					
2.1. Transportation Allowance		Monthly		10,000.00	10,270.00	1. Scholarship Contract signed by the University President as Grantor and the Scholar as Grantee and approved by the EVSU-BOR. 2. Official Receipts (for books only). 3. Defended and Approved Hard-bound Copy
2.2. Book Allowance		Semestral		15,000.00	15,405.00	
2.3. Thesis Allowance		Per Degree		20,000.00	20,540.00	
2.4. Dissertation Allowance	Per Degree		40,000.00	41,080.00		

						(for thesis or dissertation only). 4. Enrollment and academic performance ratings/grades.
3. Teaching Overload Pay						
3.1. Doctoral Degree Holder	Regular Faculty Members and with Designations.	Per unit	300.00	400.00	410.80	1. Appointment paper. 2. Teaching Load. 3. DTR or proof of attendance.
3.2. Masters Degree Holder		Per unit	200.00	350.00	359.45	
3.3. Baccalaureate Holder		Per unit	150.00	200.00	205.40	
4. Part-time Teaching Pay						
4.1. Doctoral Degree Holder	Regular, Temporary & Part-time Faculty Members	Per unit	300.00	350.00	359.45	1. Appointment paper. 2. Teaching Load. 3. DTR or proof of attendance.
4.2. Masters Degree Holder		Per unit	200.00	250.00	256.75	
4.3. Baccalaureate Holder		Per unit	150.00	175.00	179.73	
5. Research and Development						
5.1. Research Development or Writing Assistance	Officials, faculty members and Non-teaching personnel regardless of employment status.					1. Proposal duly reviewed by the University-Research Advisory Committee and approved by the University President and by the BOR. 2. Contract signed by the University President as Grantor and the Research Team as Grantees and approved by the EVSU-BOR. 3. Notice to Proceed (NTP) issued by the University President.
a. Research Program		Per Proposal		15,000.00	15,405.00	
b. Research Project		Per Proposal		10,000.00	10,270.00	
c. Research Study		Per Proposal		5,000.00	5,135.00	
5.2. Research Implementation						
a. Program	Officials, faculty members and Non-teaching personnel regardless of employment status.					1. Proposal duly reviewed by the University-. Research Advisory Committee and approved by the University President and by the EVSU-BOR. 2. Contract signed by the University President as Grantor and the Research Team as Grantees and approved by the EVSU-BOR. 3. Monthly progress/accomplishment reports evaluated by the Director for Research and VP-PRESEW (for monthly payment claims). 4. Three (3) hard-bound copies of the
1. Team Leader		Monthly		10,000.00	10,270.00	
2. Assistant Team Leader		Monthly		8,000.00	8,216.00	
3. Research Assistants		Monthly		5,000.00	5,135.00	
4. Research Aides/Staff		Monthly		2,000.00	2,054.00	
b. Project						
1. Team Leader		Monthly		7,000.00	7,189.00	
2. Assistant Team Leader		Monthly		5,000.00	5,135.00	
3. Research Assistants		Monthly		3,000.00	3,081.00	
4. Research Aides/Staff				1,000.00	1,027.00	
c. Study	Officials, faculty					

1. Team Leader	members and Non-teaching personnel regardless of employment status, and students.	Monthly		5,000.00	5,135.00	outputs and terminal reports. 5. Certificate of Completion, Acceptance and Engagement Termination of issued by the VP-PRESEW and approved by the University President (for final payment only).
2. Assistant Team Leader		Monthly		3,000.00	3,081.00	
3. Research Assistants		Monthly		1,500.00	1,540.50	
4. Research Aides/Staff		Monthly		700.00	718.90	
5. Students' Researchers						
5.3. Completed Research						
a. Program	Officials, faculty members and Non-teaching personnel regardless of employment status.					1. Proposal duly reviewed by the University-Research Advisory Committee and approved by the University President and by the EVSU-BOR. 2. Contract signed by the University President as Grantor and the Research Team as Grantees and approved by the EVSU-BOR. 3. Three (3) hard-bound copies of the outputs and terminal reports. 4. Three (3) copies of publishable abstract or article. 5. Certificate of Completion, Acceptance and Engagement Termination of issued by the VP-PRESEW and approved by the University President (for final payment only).
1. Team Leader		Per Program		15,000.00	15,405.00	
2. Assistant Team Leader		Per Program		10,000.00	10,270.00	
3. Research Assistants		Per Program		3,000.00	3,081.00	
4. Research Aides/Staff		Per Program		1,500.00	1,540.50	
b. Project						
1. Team Leader		Per Project		10,000.00	10,270.00	
2. Assistant Team Leader		Per Project		7,500.00	7,702.50	
3. Research Assistants		Per Project		2,500.00	2,567.50	
4. Research Aides/Staff		Per Project		1,000.00	1,027.00	
c. Study	Officials, faculty members and Non-teaching personnel regardless of employment status, and students.					
1. Team Leader		Per Study		8,000.00	8,216.00	
2. Assistant Team Leader		Per Study		5,000.00	5,135.00	
3. Research Assistants		Per Study		2,000.00	2,054.00	
4. Research Aides/Staff		Per Study		700	718.90	
5. Students' Researchers						
5.4. Research Outputs Presentation	Officials, faculty members and Non-teaching personnel regardless of employment status, and students.					1. Five (5) copies of the abstract and presentation. 2. Contract signed by the University President as Grantor and the Research Team as Grantees and approved by the EVSU-BOR. 3. Certificate of Completion and Acceptance of Article issued by the referees and/or panel of evaluators. 4. Two (2) original copies of the journal and
a. International		Per Output		30,000.00	30,810.00	
b. National		Per Output		10,000.00	10,270.00	
c. Regional		Per Output		5,000.00	5,135.00	
d. Institutional		Per Output		1,000.00	1,027.00	
5.5. Research Publications						
a. Referred Journal	Officials, faculty members and Non-teaching personnel regardless of employment status, and students.					
1. International		Per Article		50,000.00	51,350.00	
2. National	Per Article		30,000.00	30,810.00		

3. Regional		Per Article		10,000.00	10,270.00	three (3) certified copies of the articles published in the journal.
4. Institutional		Per Article		1,500.00	1,540.50	
b. Professional Journals		Per Article				
1. International		Per Article				
2. National		Per Article		10,000.00	10,270.00	
3. Regional		Per Article		5,000.00	5,135.00	
c. EVSU Journal		Per Article		1,000.00	1,027.00	
5.6. Research Awards or Recognition						<ol style="list-style-type: none"> Five (5) copies of the abstract and presentation. Contract signed by the University President as Grantor and the Research Team as Grantees and approved by the EVSU-BOR. Certificate of Acceptance of Article issued by the referees and/or panel of evaluators. Five (5) certified copies of the certificates or pictures of the award or trophy.
a. International						
1. First Place		Per Article		40,000.00	41,080.00	
2. Second Place		Per Article		30,000.00	30,810.00	
3. Third Place		Per Article		20,000.00	20,540.00	
4. Fourth-Fifth Place		Per Article		10,000.00	10,270.00	
b. National						
1. First Place		Per Article		20,000.00	20,540.00	
2. Second Place		Per Article		10,000.00	10,270.00	
3. Third Place		Per Article		5,000.00	5,135.00	
4. Fourth-Fifth Place		Per Article		2,500.00	2,567.50	
c. Regional/Provincial						
1. First Place		Per Article		8,000.00	8,216.00	
2. Second Place		Per Article		5,000.00	5,135.00	
3. Third Place		Per Article		3,000.00	3,081.00	
4. Fourth-Fifth Place		Per Article		1,000.00	1,027.00	
d. Institutional						
1. First Place		Per Article		3,000.00	3,081.00	
2. Second Place		Per Article		2,000.00	2,054.00	
3. Third Place		Per Article		1,000.00	1,027.00	
4. Fourth-Fifth Place		Per Article		500.00	513.50	
5.7. Cited Researches in Other Studies	Officials, faculty members and Non-teaching personnel regardless of employment status, and students.					<ol style="list-style-type: none"> One (1) original copy of the journal, book or paper. Three (3) certified copies of the article citing the research study. Certificate of acceptance by the VP-PRESEW.
a. International		Per Article		10,000.00	10,270.00	
b. National		Per Article		7,000.00	7,189.00	
c. Regional/Provincial		Per Article		5,000.00	5,135.00	
d. Institutional				1,000.00	1,027.00	
5.8. Innovations & Patented Inventions						
a. Innovations Evaluated and Accepted by the		Per Innovation		30,000.00	30,810.00	1. Three (3) original copies of the innovations.

Panel of Experts constituted by the University President						2. Evaluation Report by the Panel of Experts.
b. Patented Inventions						
1. With Pending Application duly stamped received by the Intellectual Property Office (IPO)		Per Invention		20,000.00	20,540.00	1. Three (3) original copies of the inventions. 2. Accomplished and filed application duly stamped received by the Intellectual Property Office (IPO). 3. Certificate of acceptance by the VP-PRESEW duly approved by the University President.
2. With Pending Application duly Recommended for Issuance of Patent		Per Invention		50,000.00	51,350.00	1. Three (3) certified copies of the inventions and accomplished and filed application duly stamped received by the IPO. 2. Three (3) certified copies of the evaluation report and notice of recommendation by the IPO. 3. Certificate of acceptance by the VP-PRESEW duly approved by the University President.
3. With Patent Number		Per Invention		100,000.00	102,700.00	1. Original copy and three (3) certified copies of the Patent. 2. Three (3) certified copies of the Registry of Patents published by the IPO. 3. Certificate of acceptance by the VP-PRESEW duly approved by the University President.
c. Creative Works		Per Work		15,000.00	15,405.00	1. Original copy and three (3) certified copies of the Registration. 2. Three (3) certified copies of the Registry of Creative Works published by competent authority/ies 3. Certificate of acceptance by the VP-PRESEW duly approved by the University President.
6. Extension Services						
6.1. Extension Development Assistance	Officials, faculty members and Non-teaching personnel					1. Proposal duly reviewed by the University-Extension Services Advisory Committee (ESAC) and approved by the University President and by the BOR.
a. Extension Program		Per Proposal		10,000.00	10,270.00	
b. Extension Project		Per Proposal		7,500.00	7,702.50	

	regardless of employment status.					2. Contract signed by the University President as Grantor and the Extension Team as Grantees and approved by the EVSU-BOR. 3. Notice to Proceed (NTP) issued by the University President.
c. Extension Study		Per Proposal		5,000.00	5,135.00	
6.2. Extension Implementation Assistance						
a. Program						
1. Team Leader		Monthly		7,500.00	7,702.50	
2. Assistant Team Leader		Monthly		5,000.00	5,135.00	
3. Extension Assistants		Monthly		2,500.00	2,567.50	
4. Extension Aides/Staff		Monthly		1,000.00	1,027.00	
b. Project						
1. Team Leader		Monthly		7,500.00	7,702.50	
2. Assistant Team Leader		Monthly		5,000.00	5,135.00	
3. Extension Assistants		Monthly		2,500.00	2,567.50	
4. Extension Aides/Staff		Monthly		1,000.00	1,027.00	
c. Study						
1. Team Leader		Per Study		8,000.00	8,216.00	
2. Assistant Team Leader		Per Study		5,000.00	5,135.00	
3. Extension Assistants		Per Study		2,000.00	2,054.00	
4. Extension Aides/Staff		Per Study		700	718.90	
6.5. Extension Outputs Publications						
a. Referred Journal						
1. International		Per Article		20,000.00	20,540.00	
2. National		Per Article		15,000.00	15,405.00	
3. Regional		Per Article		10,000.00	10,270.00	
4. Institutional		Per Article		5,000.00	5,135.00	
b. Professional Journals						
1. International		Per Article		10,000.00	10,270.00	
						1. Proposal duly reviewed by the University-Extension Services Advisory Committee (ESAC) and approved by the University President and by the EVSU-BOR. 2. Contract signed by the University President as Grantor and the Extension Team as Grantees and approved by the EVSU-BOR. 3. Three (3) hard-bound copies of the outputs and terminal reports with adequate pictorials. 4. Certificates of Appearance. 5. Three (3) copies of publishable abstract or article. 6. Certificate of Completion, Acceptance and Engagement Termination of issued by the VP-PRESEW and approved by the University President (final payment only)
						1. Five (5) copies of the abstract and presentation. 2. Contract signed by the University President as Grantor and the Extension Team as Grantees and approved by the EVSU-BOR. 3. Certificate of Completion and Acceptance of Article issued by the referees and/or panel of evaluators.

2. National		Per Article		7,500.00	7,702.50	4. Two (2) original copies of the journal and three (3) certified copies of the articles published in the journal.
3. Regional		Per Article		5,000.00	5,135.00	
						5. Certificate of acceptance by the VP-PRESEW duly approved by the University President.
c. EVSU Journal		Per Article		2,500.00	2,567.50	
6.6. Extension Awards						1. Five (5) copies of the abstract and presentation.
a. International		Per Article		30,000.00	30,810.00	
b. National		Per Article		25,000.00	25,675.00	2. Contract signed by the University President as Grantor and the Extension Team as Grantees and approved by the EVSU-BOR.
c. Regional/Provincial		Per Article		10,000.00	10,270.00	
						3. Five (5) certified copies of the certificates or pictures of the award or trophy.
d. Institutional		Per Article		5,000.00	5,135.00	
6.7. Extension Outputs Cited in Other Studies						4. Certificate of acceptance by the VP-PRESEW duly approved by the University President.
a. International		Per Article		10,000.00	10,270.00	
b. National		Per Article		7,500.00	7,702.50	1. One (1) original copy of the journal, book or paper.
c. Regional/Provincial		Per Article		5,000.00	5,135.00	
d. Institutional		Per Article		1,000.00	1,027.00	2. Three (3) certified copies of the article citing the extension study.
7. Production Services						3. Certificate of acceptance by the VP-PRESEW duly approved by the University President.
7. 1. Instructional Materials Development/Writing Assistance						
a. Books	Officials, faculty members and Non-teaching personnel regardless of employment status, and students.	Per Edition		50,000.00	51,350.00	1. Proposal duly reviewed by the University-Instructional Materials Development and Evaluation Committee (IMDEC) and approved by the University President and by the BOR.
b. Monographs		Per Edition		7,500.00	7,702.50	
c. Instructional Manual		Per Edition		15,000.00	15,405.00	
d. Workbooks		Per Edition		15,000.00	15,405.00	
e. Films		Per Edition		10,000.00	10,270.00	
d. Compositions		Per Edition		5,000.00	5,135.00	
7.2. Instructional Materials Published and Approved for Utilization						2. Contract signed by the University President as Grantor and the Instructional Material (IM) Proponent/s as Grantee/s and approved by the EVSU-BOR.
						3. Notice to Proceed (NTP) issued by the University President.
						1. Three (3) original hard-bound copies duly reviewed by the University-Instructional Materials Development and Evaluation

a. Books		Per Edition		50,000.00	51,350.00	Committee (IMDEC) and approved by the University President and by the BOR. 2. Contract signed by the University President as Grantor and the Instructional Material (IM) Proponent/s as Grantee/s and approved by the EVSU-BOR. 3. Evaluation Report by the Technical Panel of Experts. 4. Three (3) hard-bound original copies of the IM. 5. Utilization and Distribution Authority issued by the Vice President for Academic Affairs duly approved by the University President.	
b. Monographs		Per Edition		7,500.00	7,702.50		
c. Instructional Manual		Per Edition		15,000.00	15,405.00		
d. Workbooks		Per Edition		15,000.00	15,405.00		
e. Films		Per Edition		10,000.00	10,270.00		
d. Compositions		Per Edition		5,000.00	5,135.00		
8. Student Assistant Honorarium	Qualified Students	Per Hour	25.00	35.00	35.95		
9. Students' Awards and Achievements							
9. 1. Professional Board or Licensure Examinations	Graduates or Students who are Top ten (10) placers in the Board or Licensure Examinations.					1. Five (5) certified copies of the examinations results issued by the Professional Regulatory Commission (PRC) and/or competent authorities. 2. Affidavit indicating that the awardee is the same person who actually took the examination and has not resorted to any act/s inimical to the integrity of the examination. 3. Certificate of Graduation issued by the University Registrar and duly approved by the University President. 4. Five (5) certified copies of the oath signed by the awardee and by the authorized administering officer. 5. At least two (2) pages challenges/success story/report by the awardee. 6. Certificate of acceptance by the VP-PRESEW duly approved by the University President.	
a. Engineering, Architecture, Interior Design, Maritime, Certified Public Accountant (CPA), Chemistry, (CPA), Agriculture, Forestry, etc.							
1. First Place			30,000.00	100,000.00	102,700.00		
2. Second Place			25,000.00	50,000.00	51,350.00		
3. Third Place				30,000.00	30,810.00		
4. Fourth Place				25,000.00	25,675.00		
6. Sixth Place				20,000.00	20,540.00		
7. Seventh-Tenth Place				15,000.00	15,405.00		
b. Licensure Examinations for Teachers (LET)							
1. First Place			30,000.00	50,000.00	51,350.00		
2. Second Place			25,000.00	35,000.00	35,945.00		
3. Third Place				30,000.00	30,810.00		

4. Fourth Place				25,000.00	25,675.00		
6. Sixth Place				20,000.00	20,540.00		
7. Seventh-Tenth Place				10,000.00	10,270.00		
9.2. Sports Competition Champion	Students who are declared Champion/s or its equivalent/s during the competition.					<ol style="list-style-type: none"> Five (5) certified copies of the competition results issued by the organizer/s or competent authorities. Affidavit indicating that the awardee is the same person who actually participated in the competition and has not resorted to any act/s inimical to the integrity of the competition. Certificate of enrollment issued by the University Registrar and duly approved by the University President. At least two (2) pages challenges/success story/report by the awardee. Certificate of acceptance by the VP-PRESEW duly approved by the University President. 	
a. Group Category							
1. International					20,000.00		20,540.00
2. National					15,000.00		15,405.00
3. Regional					10,000.00		10,270.00
4. Provincial					5,000.00		5,135.00
5. Institutional					1,000.00		1,027.00
b. Individual Category							
1. International					15,000.00		15,405.00
2. National					10,000.00		10,270.00
3. Regional					5,000.00		5,135.00
4. Provincial					2,500.00		2,567.50
5. Institutional					500.00		513.50
9.3. Cultural Competition Champion (Dance and Music)							
a. Group Category							
1. International					20,000.00		20,540.00
2. National					15,000.00		15,405.00
3. Regional					10,000.00		10,270.00
4. Provincial					5,000.00		5,135.00
5. Institutional					1,000.00		1,027.00
b. Individual Category							
1. International				15,000.00	15,405.00		
2. National				10,000.00	10,270.00		
3. Regional				5,000.00	5,135.00		
4. Provincial				2,500.00	2,567.50		
5. Institutional				500.00	513.50		
9.4. Academic and Technical Skills Competition Champion (Math, Science, (Oratorical, etc.) TESDA skills, scouting, etc.)							
a. Group Category							
						<ol style="list-style-type: none"> Five (5) certified copies of the competition results issued by the organizer/s or competent authorities. Affidavit indicating that the awardee is the same person who actually participated in the competition and has not resorted to any act/s inimical to the integrity of the 	

1. International			20,000.00	20,540.00	competition. 3. Certificate of enrollment issued by the University Registrar and duly approved by the University President. 4. At least two (2) pages challenges/success story/report by the awardee.
2. National			15,000.00	15,405.00	
3. Regional			10,000.00	10,270.00	
4. Provincial			5,000.00	5,135.00	
5. Institutional			1,000.00	1,027.00	
b. Individual Category					
1. International			15,000.00	15,405.00	
2. National			10,000.00	10,270.00	
3. Regional			5,000.00	5,135.00	
4. Provincial			2,500.00	2,567.50	
5. Institutional			500.00	513.50	

APPROVED:

J. PROSPERO E. DE VERA III, DPA
 Commissioner, Commission on Higher Education
 Chair, EVSU-Board of Regents

DOMINADOR O. AGUIRRE, JR., DM
 University President III
 Vice Chair, EVSU-Board of Regents

PAOLO BENIGNO A. AQUINO IV
 Chair, Committee on Education
 Senate of the Philippines
Member

ANN K. HOFER
 Chair, Committee on Higher & Technical Education
 House of Representatives
Member

Represented by:

Represented by:

BONIFACIO G. UY
 Regional Director, NEDA-Region VIII
Member

EDGARDO M. ESPERANCILLA
 Regional Director, DOST-Region VIII
Member

FRANCES ANN BASILIO PETILLA

FLORENCIO "BEM" GABRIEL NOEL

ROGELIO D. BASAS
 President, Federation of EVSU Faculty Association, Inc.
Member

MICHAEL L. MUZONES
 President, Federation of Student Councils of EVSU
Member

RAUL S. SOLIVA
 President, Federation of Alumni Associations of EVSU, Inc.
Member

PACIENTE CORDERO, JR.
 Private Sector Representative
Member

DANIEL A. ARIASO SR.
 Private Sector Representative
Member

Certified Correct:

MA. BELINDA C. LORA, MA
 Board Secretary